

# ARTHUR CARTER AMSTERDAM MUNICIPAL GOLF COURSE

## GOLF COMMISSION MINUTES

**September 28, 2021 Pavilion at 4:00PM**

**PLEDGE OF ALLIGENCE:** ALL

**ROLL CALL:** PRESENT: Kevin Canale, Bo Karutis, Skip Phillips, Bill Dzierson, Chris Sherlock, Tim Holloway absent

**APPROVAL OF 08-26-2021 MINUTES OF PREVIOUS MEETINGS**

Bill/Skip Motion Moved

**PUBLIC COMMENT:** None

**OLD BUSINESS:**

**Tee signs.** Kevin. -need to wait as we may flip the 9's and know for sure where yardage will be for all tees. Tabled until next year.

**Repair divot signs.** Brendan did not send a quote for signs. Skip bought a ball mark repair tool and Ranger is using it when he is driving around. It seems to be helping. Tabling adding new signs purchased by the city. Brightview may have the responsibility to buy these. Kevin will ask Vince if they will purchase them. In general we need to think about new signage to direct people to the next tee.

**Rough mower.** -Will be voted on at the next common council meeting. The Toro mower is ordered. The order went in before the price increased. Paying cash out of insurance monies. This year's equipment budget. The delivery will be around Christmas. Brendan and Kevin work year round and will be here. Kevin will need to discuss plowing this winter with the city.

**Diesel tank.** Kevin-the tank is in but needs power.

**Roof repair chemical shed.**-Kevin-Rich Aldi and Bresicki will fix the roof. (City)

**Grants Report.** -Bo created a presentation for the driving range. The wood poles came in at \$60K (\$40K with \$20 shipping) Skip asked if limited flight balls would require lower poles. Another thought: only allow irons. Bo is looking to change the specs to see if he can get the price down. 12 poles, 50 feet apart, with a lower grade pole. Northeast Riggers will get back to Bo with a re-quote. Kevin got a quote for \$100k and the other \$48K. Kevin's quote included poles from National Grid. We don't have the ability to do the work ourselves.

Cart path grant-needs an estimate for the paths. Kevin is having difficulty getting someone to commit to an estimate unless they get the job.

Skip thinks we need 15k Sq. Feet to repair the worst parts with crusher run and city DPW to put down. This would cost less than \$4000 for material. The old path would need to be taken up. If we eventually get blacktop it can go over the crusher run.

Mayor said he is coming up with the engineer to come up with a plan. There needs to be a plan and coordination to get this done. Kevin will meet with the engineer and the mayor.

Bo can't move forward with a grant application without a quote.

Possibility of using Waterfront as 501C3 for fundraising.. Bill said they aren't interested unless it can benefit them.

Annual tournament to raise money for course improvements. Money needs to be earmarked in a capital improvement fund. The commission can't run the tournament and raise funds. We would need a private entity to run it.

**Maintenance Report**-Opening hours seem to be an issue for Brightview. The Superintendent does not want golfers on the course early hours. The Superintendent changed the way the mowers are scheduled. This is causing conflict with golfers and Kevin. Kevin will tell Brenden that our opening hours are 5:30am spring and summer, Fall is 6:00am opening. Brenden

has not provided an expense report. Bo does not feel that the contract is being fulfilled. Skip wants control reports from Brightview on a regular basis so that we know what is being done daily and weekly.

**Winter Preparation of Greens-** If the greens have top dressing no more golf can be played on them

Bo would like the course to stay open longer to generate some revenue. Kevin suggests staying open until Nov. 7.

Kevin suggests that we make temporary greens after Nov. 7 and then people can play late into the season walking.

For next year. Kevin suggests that reduced greens fees be charged after Election Day to all players including members.

**NEW BUSINESS:**

**Initial rates discussion-**We don't have numbers to be able to discuss the rates. Form a committee on membership levels. We don't set rates the common council does. We can only suggest.

Skip and Bo discussed how the city bookkeeping looks to the public. Skip wants Bo to ask the mayor to explain our financial situation taking into account the insurance money. We would like the mayor to explain the financial situation to the public.

Bo asked Kevin to provide an income and revenue report so we can meet and discuss rate based on the numbers that we have.

**Golf Software Issues-**Kevin is not getting tech or customer support from Fore Up. Kevin is looking at other software companies. Kevin likes Lightspeed. It is a Cloud Base and tablet based. If we sign before Oct 31. We would get \$1000 hardware credit. They will transfer the data for us. If we give them 4 tee times a week the software is free. The credit card rate will be less and a better card reader. Tee sheet is user friendly. Kevin needs to get it approved. Website address will remain the same. This should save us \$4000 per year.

Motion to allow Kevin to pursue change of golf software. Skip/Bo Motion moved

**Greens Fee Specials** for Fall \$25 week with \$5 and \$35 weekend for \$5 coupon for clubhouse.

**Looking to next year-**New members pay at this year's rate and play the rest of the year for free discussion. Let's look at this as a possibility for next.

Credit card fees charged on transactions are very expensive. Discussion on charging a fee to use a credit card.

**EXECUTIVE SESSION (If Needed):** None

**MOTION TO ADJOURN:**

Bo/Skip Motion Moved

**NEXT MEETING:**

10/26/21 4:00pm

**MINUTES SUBMITTED BY,**

Christine Sherlock

**Supplemental documents:**

***Maintenance meeting report 9/30/2021***

Present: Kevin, Brendan, Bill.

1. Conversation regarding the overall health of the greens was the first topic for discussion, it was decided a sample plug would be taken and reviewed to determine exact health of the greens.

2. Regarding the speed of the greens Kevin and Brendan agreed the current speed of roughly 9.5 was the best the greens have been and they have received compliments from several golfers.

3. A conversation regarding the chemicals necessary to treat the greens ensued. We reviewed section 9.1 which roughly states that Briteview is responsible for all chemicals necessary to keep the course in good condition. Kevin explained we were given two choices when the initial contract was negotiated, one with chemicals included and one without, we chose to have the chemicals included at a premium price. The price with chemicals was \$380,000, the price without was \$350,000, our contract is for \$380,000. Kevin and I agree that any additional chemicals needed are Brightviews responsibility not Munis.

4. Bill, spoke to Brendan about the reports which we have not received, one is a breakdown of expenses for the irrigation and equipment repairs and the other is the monthly report. We will expect the monthly report which is due the 8th of each month outlining course conditions. We will discuss these issues with Vince, Brendan's boss when he attends a meeting here on 10/13 .

Submitted by

Bill

**Monthly Maintenance Report Spreadsheet**

[https://docs.google.com/file/d/1qcFdetWVjnZ5fbcErUi0rjNwsZJf8eyn/edit?usp=doclist\\_api&filetype=msexcel](https://docs.google.com/file/d/1qcFdetWVjnZ5fbcErUi0rjNwsZJf8eyn/edit?usp=doclist_api&filetype=msexcel)

**Bright View Maintenance contract bullet points.**

[https://docs.google.com/file/d/1vJKARcZg8vV8NpojTJCR0EAc93qcTEuo/edit?usp=doclist\\_api&filetype=msexcel](https://docs.google.com/file/d/1vJKARcZg8vV8NpojTJCR0EAc93qcTEuo/edit?usp=doclist_api&filetype=msexcel)